

## Statement of Deficiencies

### 5305-H: Children's Daily Attendance Findings/Corrections

Not Met

5305.H. The daily attendance log for children did not include time of departure; name of the person to whom the child was released. The daily attendance record for children shall include the time of arrival and departure of each child and the name of the person to whom the child was released. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out.

### 5321-B: Medication Authorizations Findings/Corrections

Not Met

5321.B. The written authorization from the parent to administer prescription medication; non-prescription medication to a child was incomplete as it lacked the following information: side effects.

#### A complete authorization includes:

- Child's name;
- Name of medication;
- Date to be administered;
- Dosage;
- Time to be administered;
- Special instructions, if applicable;
- Side effects;
- Signature of parent and date of signature;
- Circumstances for administering "as needed" medication.

### 5321-K: Incidents and Accidents Findings/Corrections

Not Met

5321.K. The provider's documentation of incidents of injuries and accidents was incomplete as the following was not noted: date and time of incident. Date of incident was 7/1/04, 8/27/04.

A complete log includes: the name of child, date and time of incident, location where the incident took place, description of how incident occurred, part of body involved, actions taken, time of parental notification, signature of person notifying parent.

5321.K. The Provider did not have documentation of **immediate** notification to the parent or designated person when the following occurred to a child: head injury. Incident occurred at various times on various dates and the parent was notified at pickup.

### 5327-L: Clean of Hazards Findings/Corrections

Not Met

5327.L. The center was not clean as [ in the 4-5 year old class, there was a lot of old books, supplies and other clutter in one area of room which needed to be removed ].

## ***Statement of Deficiencies***

### **5333-F: Vehicles Visual Check**

**Not Met**

#### **Findings/Corrections**

5333.F. The Provider did not have documentation that the driver or a staff person checked the vehicle and accounted for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.